

## Office Policies at Natural Smiles Dental Care

We feel the doctor/patient relationship is built on mutual trust and respect. As such, we strive to be on time for your scheduled appointments, and ask that you give us the same courtesy. We understand that unforeseen circumstances occasionally occur and you will be unable to keep your scheduled appointment. Please see our missed/cancelled appointment guidelines below. If you are unable to keep your scheduled appointment, we require a **24-hour notice** (1-full business day) so that we may accommodate the dental needs of another patient. This guideline applies to both visits with our hygienist and our doctors. If an appointment is canceled or rescheduled within 24 hours of the reserved appointment time, *Natural Smiles Dental Care* may charge the patient a cancellation fee.

- **Hygiene and Doctor Visits:** A **\$45.00** fee will be charged to the account for any appointment canceled less than 24 business hours.
- **X-Ray Policy:** Our dental office follows dental guidelines and will be taking x-rays unless the patient has current xrays sent from another office prior to appointment.
- **All special materials** will be charged to the patient and paid when scheduling the appointment.

### Composite/Resin fillings

It is the philosophy at Natural Smiles Dental to use the most conservative materials whenever possible. These resin fillings have an advantage of bonding to the tooth, providing a better seal. Using bonded resin also allows the doctor to remove less tooth structure.

Some insurance companies do not fully cover posterior (back teeth) resin tooth colored fillings, and pay towards an amalgam/silver filling or downgrade. You may be responsible for the difference. If you have any concerns with this, please contact your insurance company.

Thank you,

Dr. Madelyn Pearson & Dr. Agnes Schindler

I understand and have read the above information.

Patient/Family Signature: \_\_\_\_\_

Date: \_\_\_\_\_